

## **AT-Autism conference 2022**

“Autism and Mental Health – who cares?”

### **Access information**

#### **Programme Details**

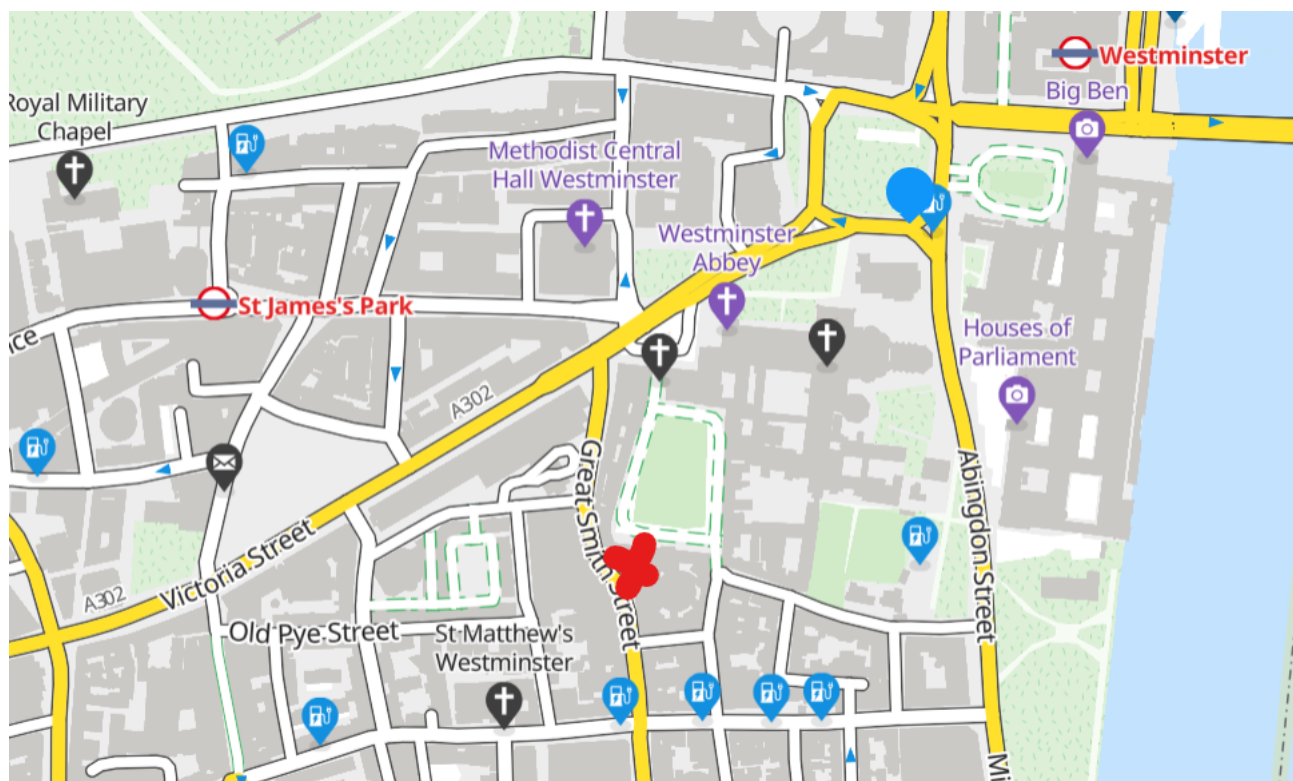
Click here for programme details and timings

<https://www.atautism.org/autism-and-mental-health-who-cares/>

#### **Venue**



We visited several venues to assess suitability and accessibility. As on the previous occasion, the best we found that was available was Church House Conference Centre, Dean's Yard, Westminster, London SW1P 3NZ. Telephone [020 7390 1590](tel:02073901590).



The map shows the location of the entrance on Great Smith Street in Westminster.

### London Underground

The nearest Underground stations are shown on the map above at **Westminster (District, Circle and Jubilee lines)** and **St James Park (District & Circle Lines)**. Some people have said they prefer St James Park as it tends to be less busy and is an easier walk/stroll to the venue.

### Location

For location map click here <https://www.churchhouseconf.co.uk/location>

### Disability access policy from Church House

“It is Church House policy to make our facilities as accessible as possible to all visitors. If you have any specific requirements not outlined here, please contact the Operations Manager on **020 7390 1590** who will be able to help. We welcome any comments or suggestions on how we can improve our service and accessibility.”

## Church House website

1. Larger text and images: You can zoom into the Church House website using Ctrl + and zoom out using Ctrl -
2. For individuals who find it difficult to use pointer devices, the 'Tab' button can be used to select any area of the website.
3. Church House website uses alt tags to make it more accessible.

## Access

The following information is from the **Church House site** which can be found at

<https://churchhouseconf.co.uk/accessibility/>

A floor plan and location plan are downloadable from

<https://churchhouseconf.co.uk/downloads/>

There are two entrances to Church House, Westminster. The more accessible entrance we recommend is on Great Smith Street (near the junction with Victoria Street). It has wheelchair access from street level and is closer to the lifts inside the building.



## Disabled parking

There is no parking available at Church House.

Westminster Council has a website that lists the nearest disabled parking places at

<https://www.westminster.gov.uk/parking/disabled-parking/where-you-can-park-disabled-badge>

## In-house facilities

Wheelchair access throughout most of the building.

1. Text telephone capabilities in our Conference Office.
2. More-accessible toilets on the lower ground (near cloakroom) and the first floor (near the [Convocation Hall](#) and [Hoare Memorial Hall](#)). There will be assistance to locate them. We will ensure that the turning and transfer space within these is cleared on the day. Some have hand driers rather than hand towels. Some have bright overhead lighting.





3. An induction loop is available in the main conference room. We have a supply of mobile loops available for any meeting rooms where they are not built-in. Please let us know in advance if you require one. The reception desks at both entrances and all passenger lifts are fitted with induction loops.
4. Passenger lifts are equipped with automatic voices announcing the floor and other main information.
5. All Church House staff participate in regular disability training and are trained first aiders with current certification.
6. There are phone charging facilities if emergency power is needed (available on request).

### **Room details**

The event will take place in the Harvey Goodwin Suite. [Click here for details](https://churchhouseconf.co.uk/rooms/harvey-goodwin-suite/)  
<https://churchhouseconf.co.uk/rooms/harvey-goodwin-suite/>



The room has standard toilet facilities accessed from near the entrance door. These have a step down into the lobby and another step into the toilet area. There are hand towels for hand drying. There is bright overhead lighting and

some perfumed air freshener smell. Other toilet facilities are available step-free elsewhere in the buildings. See other detail in this guide.



The room will be laid out with round tables ('cabaret style'). A few table places will be reserved, but unless otherwise indicated please sit anywhere you choose. If you have a specific preference as to where you would like to sit, please let us know when you arrive and we will do our best to accommodate this.

There is overhead lighting in the conference room, which may include some fluorescent light. This can be controlled with switches in the room to make it more accessible. There is good natural light on bright days.

The building has some air conditioning noise and general noise throughout. Please bring your own earplugs or noise cancelling headphones or similar if you need these.

We will try to avoid any changes to the programme and to keep to the programme schedule. Sometimes for reasons beyond our control, changes are inevitable, but we will do our best to minimise this.

There will be discussion and questions as part of the programme, and we will try to accommodate as many people who wish to speak as possible in the time allowed. We will include those who contribute by written methods such as text.

You are invited to submit any points to the event's chair in writing if you would prefer. Instructions will be given on the day.

### **Sir Herbert Baker Room - Quiet room**

A quiet room will be available and clearly indicated. Please respect the need to keep the room as quiet as possible, avoiding conversations and phone calls whilst in there. There is good natural light and the overhead lights can be switched off.

Room details and a virtual tour of the room are available at <https://churchhouseconf.co.uk/rooms/sir-herbert-baker-room/> but warning for sudden zooming in of image at start.

There will be drinking water and glasses available in this room.



## **Assistance**

AT-Autism staff and volunteers will be available to assist you in any way we reasonably can with access needs. They will be wearing badges with the ATA logo on them. If there is a situation needing urgent assistance, you can phone or text Jacky on 07890 623573.

## **Lunch**

Lunch will be served in the conference room and you are able to eat either in this room, or in the quiet room. If you have indicated a dietary need this will be available.

## **Applause**

We will use sensitive applause (hand waving rather than clapping) out of consideration of delegates with sensory sensitivities such as hyperacusis and tinnitus. If this is unfamiliar to you, the chair will advise everyone on the day.

## **Timings**

Please be punctual where possible. We will do everything possible to keep to our own timings.



## **Fire alarms**

We will make the organisation aware of the need to avoid testing. You will be advised about any fire drill or evacuation proceedings by the event's chair.

Any further queries please contact [info@atautism.org](mailto:info@atautism.org)

We look forward to welcoming you.